

For Institutions Serving Service Members, Veterans, Spouses and Family Members

- Maximum amount of Title IV, HEA aid available to students is based on their Cost of Attendance.
- Borrower may qualify for Title IV, HEA loans.
- Terms and conditions of the Title IV, HEA loans may be more favorable than the provision of private education loans; and
- An explanation regarding the benefit programs offered by the Department of Veterans Affairs and Department of Defense is as follows:
 - <https://ifap.ed.gov/sites/default/files/attachments/dpcletters/GEN1210PEO13607.pdf>
- Private student loans contrast from Title IV, HEA loans by:
 - The Academy dose not participate in HEA Loan

Education Plans for all individuals using Federal military and veterans’ educational benefits are detailed below:

- Total number of clock hours needed to graduate the program:
 - Cosmetology: 1550
 - Esthetician: 600
 - Nail Technician 350
 - Massage Therapist 700
- Coursework to complete in accordance with institutional academic policies:
 - Cosmetology:

Slate Course	Theory Hours	Practical Hours
Orientation / History & Career Opportunities / Life Skills	6.5	
Your Professional Image / Communicating for Success	6.5	
Properties of the Hair and Scalp / Prosper U	6.5	
Shampooing	3.5	
Scalp and Hair Conditioning	3	
Principles of Hair Design / Prosper U	6.5	
Wet Hairstyling	26	
Braiding and Braid Extensions	6.5	
Hair Cutting	54	
Infection Control / Safety Practices in Cosmetology	6.5	
Basics in Electricity & Chemistry	6.5	
Hair Coloring	52	
Manicuring/Pedicuring	6.5	
General Anatomy and Physiology	6.5	
Skin Structure and Growth/ Skin Diseases and Disorders	13	

State Laws and Rules	13	
Unit Written Exam Review or Unit Written Exam / Student Salon Area Orientation	13	
Front Desk	3	
Hair Removal	3	
Facials	12	
Make Up	6	
Thermal Styling	13	
Chemical Texture	24	
Chemical Hair Straightening	12	
Wigs & Hair Additions/ Advanced Hair Styling	9	
Creative Hair Color	24	
Nail Tips/Wraps Nail Enhancements/ Light cured gels/practice	12	
Eyelash Extensions	12	
Business	18	
State Board Prep/Mock Written & Practical	15	
Total Look/Final/Unit Test	21	
Practical/Clinical		1130
Total Hours	420	1130

○ Esthetician:

State Course	Theory Hours	Practical Hours
Orientation / History and Career Opportunities in Esthetics / Communicating for Success	6.5	
Your Professional Image / Life Skills / ProsperU	6.5	
Infection Control / Safety Practices in Skin Care	6.5	
Facial Treatment/ Facial Massage/ Skin Analysis/Disorders & Diseases of the Skin	19.5	
Physiology and History of the Skin	6.5	
General Anatomy and Physiology	6.5	
Skin Care Products/ Basics in Nutrition /Selling/Business/Career Planning/Speaker	28	
The Treatment Room/ Basic Facial Practice	13	
Eyelash Extensions	13	
State Laws & Rules	6.5	
Hair Removal/Facial & Body Waxing	26	
Guest Handling / Over the Top / Student Salon Training Area/Tracking Journals	9.5	
Make Up	12	

Artificial Eyelashes / Lash & Brow Tint	6	
Body Treatments/Advanced Treatments	6	
State Board Preparation/ Mock Written & Practical/ Final	18	
Each student must complete at least 60 facials, 40 makeup applications, 20 facial waxes, and 20 body waxes with one-half of all waxes being soft and one-half of all waxes being hard.		410
Total Hours	190	410

○ Nail Technician

State Course	Theory Hours	Practical Hours
Orientation / History & Career Opportunities / Life Skills	6.5	
Infection Control / State Laws / Safety Practices of Manicuring	6.5	
Basics in Electricity/Chemistry	13	
General Anatomy and Physiology Skin Structure, Growth and Nutrition	13	
Prosper U / Front Desk Training	13	
Nail Structure and Growth	6.5	
Nail Diseases and Disorders	6.5	
Manicures / Gel Manicure / Pedicure / Gel Pedicure	19.5	
Tips and Nail Wraps	6.5	
Monomer liquid and polymer nail enhancement	6.5	
UV and LED Gel Nails/Electric Filing	13	
Performance Goals, Tracking / Salon Area Orientation	6.5	
Nail Art	3	
Seeking Employment/ On the job/Business/Guest Speaker	12	
State Board Preparation/Mock/Final Exams	18	
Each student is required to complete at least 50 manicures, including at least ten applications of artificial nails, of which three are sculptured applications on the nail.		200
Total Hours	150	200

○ **Massage Therapist**

State Course	Theory Hours	Practical Hours
Orientation / Historical Overview of Massage1.1 / Requirements for the Practice of Therapeutic Massage2.0	6.5	
Professional Ethics for Massage PR actioners	6.5	
Human Anatomy and Physiology	78	
Massage Practice	39	
Massage Practice Chapters	52	
Guest Handling / business	13.5	
Section Exam / Student Salon Area Orientation / Over the Top 6-10	6.5	
Front Desk Training	7	
Final Written exams/preparation Board prep	14	
Clinical exercises		477

- Departmental or graduate academic requirements, such as grade point requirements, grading of tests and successful passing of licensure requirement for the state of Minnesota are detailed below:
- The Academy utilizes a 100-point grading scale of which:
- 100-95% is equivalent to an “A”
- 94-90% is equivalent to a “B”
- 89-85% is equivalent to a “C”
- 84-0% is not passing.
- Grades are given for classroom theory and practical work, projects, and student salon training area performance. A student must be at an 85% or higher GPA to graduate.
- The student salon training area grading scale is based on a 10-step process:
- 100%= 10 Completes in all 10 steps
- 90% = 9 Completes
- 80% = 8 Completes
- 70% = 7 Completes
- 60% = 6 Completes
- 50% = 5 Completes
- 40% = 4 Completes
- 30% = 3 Completes
- 20% = 2 Completes
- 10% = 1 Complete
- 50% or less may warrant the student to be removed from the student salon training area and returned to theory. An incomplete (I) will be given in each step for refusal of a guest or service.

- <https://ifap.ed.gov/sites/default/files/attachments/dpcletters/GEN1210PEO13607.pdf>
- The institution provides to service members, veterans and their family members who have previous coursework relating to the course from another accredited institution a copy of the Transfer of Credits Policy also found on the institutions website Financial Aid page.